



The
University
Of
Sheffield.

Careers
Service.

Careers Service support for Placements

David Hodgins, Careers Service Placements



Making a start..

- **Career Connect:** Our portal for appointments, jobs, events and more. **Via MUSE**
 - Online Careers Service Resources:
<https://www.sheffield.ac.uk/careers/index>
 - Explore your options & Use your Subject:
<https://www.sheffield.ac.uk/careers/explore/subject/jou>
Career paths – options - vacancies
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Placements during Semester

On CampUS

- 100-hours duration - £1000 bursary
- Academic Departments & Professional Service Functions
- Flexible hours based around your studies
- Graduate level project work
- Advertised on Career Connect
- First round: November 2017

On CampUS Placements

University of Sheffield based
projects on campus,
100 hours.



Placements during Semester

Internships for Masters students

- 100-hours duration - £1000 bursary
- Source your own and apply for the bursary
- Opportunities also advertised on Career Connect
- Full information:
<https://www.sheffield.ac.uk/careers/jobs/placements>



Postgraduate Advantage Scheme

100 hour internships • Bursary to cover expenses
Enhance your CV • Exclusive to taught postgraduate students
Develop your skills • Gain practical work experience
Conduct research relevant to your dissertation

Degrees with Employment Experience (DEE)

- An opportunity to spend a year in employment as a **recognised part** of your degree programme
 - Should last a minimum of 38 weeks
 - Will add '**Degree with Employment Experience**' to your degree title, e.g. BA Journalism Studies with Employment Experience
 - Supported by the University throughout the application process & during your placement
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Where to find vacancies...

- *Where to find...*
- Opportunities advertised online:
 - Career Connect
 - Ratemyplacement.co.uk
- Social Media
 - Organisation Facebook & Twitter sites
 - LinkedIn – get a profile
- Use your networks
 - Family & friends / Tutors
- *Available now:*
- Sony: Public Relations
- EDF: Communications
- Disney: ESPN Editorial
- Panasonic: PR
- GE: Communications
- Disney Channel: Communications & Publicity

Making an application

- <https://www.sheffield.ac.uk/careers/applications>
- CVs
- Cover letters
- Personal Statements
- Interviews



Discover your Skills

Experience PLUS

Tell us about your work experience, placements, volunteering

We show you how to highlight your skills within a CV, apply your skills to application forms and how you can bring your skills into your personal statement.



Experience PLUS

Tell us about your work experience
and we'll help you get the most from it

Register on the Placement Database:

<https://www.sheffield.ac.uk/careers/jobs/placements>

Appointments

- Appointments available every day in the Careers Service
 - Placement Appointments for Social Science Students: every Thursday morning (Elmfield)
 - Bookable via Career Connect
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Thank you

Any questions?

Placement Team

388 Glossop Road

S10 2JA

0114 222 0910



/UoS Placements



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University of Sheffield
Careers Network

www.sheffield.ac.uk/placements